December 2013 SWIM IAB Meeting Minutes

Attendees

Sunil Sinha
Jim Rush
Walter Graf
Matt Stolte
Celine Hyer

Meeting Minutes

- Dr. Sinha starts the meeting with thanking attendees for joining this meeting.
- He goes over the agenda. Main purpose of this meeting is to cover the action items that needs to be taken care of before the year end.
- He updates the audience on the status of the synthesis reports.
- We are reaching out for additional members. We are aiming to get 5-6 more companies and utilities.
- We will be updating the members on the hub page and case study progress.
- Dr. Sinha presented WATERiD and SWIM at a meeting at the DC Water to various utilities and companies.
- The date is fixed for the 2014 conference on Dec. 3\textsuperscript{rd} and 4\textsuperscript{th}.
- We are working on the extension on the extension of WATERiD. On the stormwater and energy pipeline aspects.
- We are starting on the PIPEiD. Starting from January, the efforts will be spend to collect data and develop the web based platform.
- We are pursuing the SPINE initiative as well. We will be needing letters of support at the beginning of next year (Around February).
- We are also working on to attend UCT conference at Dallas.
- Database committee has been founded. Mr. Stolte and Mr. Whittle has been leading this committee. The efforts will be finalized by the NASTT conference.
- Review of hub pages needs to start. Pattanun updates the members on the review progress. The first drafts of the hub pages for our members has been finished. We are hoping to receive some feedback on these sites.
- Most of the case studies are in good shape. We will be sending out 4 for review on Friday (12/20), and 4 on Monday (12/23). The reviews of the rest will be completed on January. We are hoping to deliver 17 case studies by the end of January.
- Lower level members are asking for case studies to be included as well.
- We will start the database standards committee next year.
- Question: How are we going to decide on to deliver the case studies for lower level members?

- Answer: We will decide on the January meeting.

- We will have a 2 day format for the conference. The morning will be SWIM meetings and UIM conference will kick off at the afternoon.

- We need to start on the marketing. We need to think about theme of this conference.

- Once we have established the themes, we can update the websites.

- 2015, there will be a west coast conference.

- We need to decide soon on the conference logistics so we can start marketing.

- We need to have a call for abstracts and review those abstracts for selection. Las year we received 15-16 abstracts and 5-6 of them were selected.

- Mr. Graf talks about a conference where utilities present first and discuss the leading practices on a forum setting. Tais (Pronunciation?) from WSSC suggests this.

- 6-7 areas can be looked at and utilities strong on those areas should be invited for the forum. The panel discussion were not well structured on the 2013 conference.

- More specific areas can be selected and discussed on the panel discussion.

- Mrs. Hyer feels that this is not a utility management conference and topic (Underground Utility Management) is focused enough to have a structured discussion.

- We can structure the panel to discuss issues related to the theme and topic of the conference.

- The suggested themes: Future of water pipelines. Bring some flavors from SPINE.

- However, most of the attendees are interested in what can be done in short term.

- We can ask the previous attendees for a feedback on what they want to hear in this conference.

- Utilities are gearing for more rehabilitation and replacement. So theme should be somewhere on the line of prioritization and decision making.

- Robust decision making is a strong suggestion for the theme of the conference.

- For the west coast conference, keeping the whole conference at the hotel would be a better choice.

- The bigger question is; can we attract enough people?

- Sacramento and LA Power and Water was active last year.

- Having a conference in West coast is a good idea, but location is important.

- We need to reach out to some west coast people and get them excited.

- We will be planning for a conference at 2015. But we need to attract attention.